



STATE OF INDIANA

REQUEST FOR INFORMATION/INNOVATION 26-86786

INDIANA DEPARTMENT OF ADMINISTRATION

**ON BEHALF OF
INDIANA DEPARTMENT OF CHILD SERVICES**

**SOLICITATION FOR:
HEALTHY FAMILIES INDIANA (HFI) SERVICES**

**RESPONSE DUE DATE:
MARCH 11, 2026, BY 3:00 PM EASTERN TIME**

Mike Huth, Procurement Consultant
Indiana Department of Administration
Procurement Division
402 W. Washington St., Room W478
Indianapolis, Indiana 46204

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REQUEST FOR INFORMATION/INNOVATION 26-86786

INTRODUCTION

This is a Request for Information/Innovation (RFI) issued by the Indiana Department of Administration (IDOA) on behalf of the Department of Child Services (DCS) regarding the Healthy Families Indiana (HFI) program.

It is the intent of IDOA to solicit responses to this Request for Information/Innovation in accordance with the specifications contained in this document and associated attachments. Neither this RFI nor any response (proposal) submitted hereto is to be construed as a legal offer.

THE STATE WILL REQUIRE ALL CURRENT HFI PROVIDERS TO RESPOND TO THIS RFI IN ORDER TO BE ELIGIBLE FOR ANY FUTURE COMPETITIVE SOLICITATION.

BACKGROUND AND OBJECTIVE OF THE RFI

- Healthy Families Indiana (HFI), which is modeled after the national Healthy Families America program, is a voluntary multi-faceted home visitation program locally designed to promote healthy families and children through services, which include child development, access to health care, parent education, family incentives, staff training, and community coordination and education. The program model includes screenings, assessment, and home visiting activities that begin for eligible families either prenatally or at the time of birth.
- The goal of HFI is to promote healthy families and children to help prevent child abuse through intensive early intervention services to families who have been identified at-risk and who voluntarily participate in home visitation services with trained providers.
- HFI providers assist the Department of Child Services (DCS) in investing in healthy communities by facilitating home visitation initiatives aimed at promoting the health and safety of families and children. This is done by carrying out the service components described below:
 - Provide screening and assessment services to ensure families access critical supports
 - Engage in-need families in home visiting services
 - Promote healthy childhood growth and development through parent engagement
 - Enhance family functioning by reducing risk and building protective factors for optimal childhood outcomes
- Currently, HFI providers are paid monthly and receive payments based on an assessment rate and a monthly home visiting rate. The assessment rate is a per-assessment amount, and the home visiting rate is based on the number of families receiving home visiting services in a given month. Each provider is paid different rates, as determined by their individual cost reports. Language translation services are paid separately based on cost reports submitted by providers.
- DCS is evaluating a statewide standardized rate structure for assessment and home visiting rates for all HFI providers regardless of the county in which they are providing services. DCS is also considering incorporating the language translation rate into the overall rates.

INFORMATION REQUESTED

- DCS is seeking input from current HFI providers and/or providers interested in providing HFI services. Respondents shall answer the following:

- Please provide a brief summary of your experience, whether you are current or previous HFI provider, and if current, which counties do you currently serve.
- Please provide your thoughts on the current cost reporting process and payment structure.
- If applicable, detail your current use and experience with translation services.
- Please provide your thoughts around a statewide unified assessment rate and a statewide unified home visiting rate. In your response, detail any factors the State should consider in developing statewide unified rates. In addition, explain if/how such rates would impact your ability to deliver HFI services and/or your interest in continuing to or beginning to provide HFI services.
- Please explain what you think the assessment and home visiting rates should be, including calculations and a justification for each.
- If you are a current HFI provider, please provide your current and projected cost reports via the attached Cost Reporting Template (**Attachment E**). If you are not a current HFI provider, please provide projected cost reports via the attached Cost Reporting Template (**Attachment E**). If you provide services in more than one county, please provide a separate Cost Reporting Template (**Attachment E**) for each county. In addition, please provide any additional cost information you deem relevant for the development of statewide rates. DCS may utilize past cost data, information received via this RFI, and other data to calculate new rates.

DCS is requesting information to help develop a potential RFP by allowing the vendor community to apprise the Department of Child Services on information that should be considered as part of the RFP.

RESPONSE FORMAT AND ATTACHMENTS

Respondents should submit responses to this RFI, utilizing **Attachment A**, answering the questions in the "INFORMATION REQUESTED" section of this RFI. All narrative responses must be provided to the State in Microsoft Word format. Respondents must structure their response according to the sections outlined below to facilitate the State's review of the responses. The total response should not be more than 5 pages in length, excluding the Cost Reporting Template (**Attachment E**).

Respondents shall also complete and submit the Cost Reporting Template (**Attachment E**) in full. Completion of **Attachment E** is mandatory. Respondents who do not complete Attachments A and E may be considered ineligible for future RFPs related to these HFI services.

If you would like to provide a response/feedback to this RFI for a potential RFP for DCS, you must provide your response to the State as shown in the RFI Timeline and Response Submission section below.

RFI TIMELINE

The following timeline is only an illustration of this RFI process. The dates associated with each step are not to be considered binding.

Anticipated RFI Dates:

Activity	Date
Issuance of RFI	February 11, 2026
RFI Pre-Response Conference	February 25, 2026

	9:30 AM Eastern Time
Deadline to Submit Written Questions (3:00PM Eastern Time)	February 26, 2026
Response to Written Questions/RFI Amendments	March 4, 2026
Due Date for Submissions (3:00PM Eastern Time)	March 11, 2026

RFI PRE-RESPONSE CONFERENCE

A pre-response conference will be held at the date, time, and location specified above. At this conference, potential respondents may ask questions about the solicitation and the solicitation process. Respondents are reminded that no answers issued verbally at the conference are binding on the State and any information provided at the conference, unless it is later issued in writing, also is not binding on the State. The conference will be held both “in-person” and “virtually.” The virtual option will have a link posted on the Current Business Opportunities webpage at the following link:

<https://www.in.gov/idoa/procurement/current-business-opportunities/>. Details of the pre-proposal conference will be posted no later than 48 hours before the published date outlined above. The in-person option will be held at the Indiana Government Center- South located at 402 W Washington St, Indianapolis, IN 46204. The specific conference room will be near the auditorium, and members of IDOA will be available to help direct you.

QUESTION / INQUIRY PROCESS

All questions/inquiries in regards to RFI 26-86786 must be submitted in writing via email using **Attachment B**, Questions and Answers Template, by the deadline of **February 26, 2026 by 3:00PM ET** to rfp@idoa.IN.gov. The email subject line should contain the following phrase:

“REQUEST FOR INFORMATION/INNOVATION 26-86786, QUESTION AND INQUIRIES.”

Following the question/inquiry due date, IDOA will compile a list of the questions/inquiries submitted by all Respondents. The responses will be posted to the IDOA website as soon as possible. Only answers posted on the IDOA website will be considered official and valid by the State. No Respondent shall rely upon, take any action, or make any decision based upon any verbal communication with any State employee.

Please note that Mike Huth is the State’s single point of contact for this RFI. **Inquiries are not to be directed to any other staff member of the Department of Child Services.** Such action may disqualify a respondent from further consideration in this RFI and any subsequent RFP process.

If it becomes necessary to revise any part of this RFI, or if additional information is necessary for a clearer interpretation of provisions of this RFI prior to the due date for submissions, an addendum will be posted on the IDOA website.

CLARIFICATIONS AND DISCUSSIONS

The State reserves the right to request clarifications on information submitted to the State. The State also reserves the right to conduct discussions, either oral or written, with the Respondents. These discussions could include requests for additional information, requests for cost information or technical requirements response attachment revision, etc. Additionally, in conducting discussions, the State may use information derived from the responses submitted by competing Respondents only if the identity of the Respondent

providing the information is not disclosed to others. The State will provide equivalent information to all Respondents which have been chosen for discussions.

The Procurement Division will schedule all discussions. Any information gathered through oral discussions must be confirmed in writing.

CONFIDENTIALITY

It is important to note that all information submitted in Respondent's proposals to this RFI will be kept confidential and will not be made available to the public unless this RFI does not result in the release of a solicitation at a later date. If a solicitation results from this RFI, then the information contained in the proposal submissions for this RFI must be made available to the public once the resulting solicitation has been awarded and the protest period has ended.

Respondents are advised that materials contained in proposals are subject to the Access to Public Records Act (APRA), IC 5-14-3 et seq., and, after award, the entire solicitation file may be viewed and copied by any member of the public, including news agencies and competitors.

Please note citing "Confidential" on an entire section is not sufficient. The Public Access Counselor (PAC) provides guidance on APRA. Respondents are encouraged to read guidance from the PAC on this topic as this is the guidance IDOA follows:

- [18-INF-06; Redaction of Public Procurement Documents Informal Inquiry](#)

Respondents claiming a statutory exception to the APRA must indicate so on a separate attachment labeled "**Confidential Documentation Listing**". That document should include the following information:

- List all documents where claiming a statutory exemption to the APRA;
- Specify which statutory exception of APRA that applies for each document;
- Provide a description explaining the manner in which the statutory exception to the APRA applies for each document.

When claiming confidential information, respondents should submit two versions of their response:

- 1) A confidential version (for the State's review and evaluation)
 - a. Confidential Information must be clearly marked in a separate folder.
- 2) A redacted version (for public records requests)

If the Respondent does not identify the statutory exception, the Procurement Division will not consider the submission confidential. The State also reserves the right to seek the opinion of the PAC for guidance if the State has doubts the cited exception is applicable.

Prices are **NOT** confidential information.

RESPONSE SUBMISSION INSTRUCTIONS

Firms interested in providing information to IDOA should submit responses via email to rfp@idoa.IN.gov.

All responses must be received no later than **March 11, 2026, by 3:00PM ET**. The subject line of the email submission must clearly state the following:

"RESPONSE TO REQUEST FOR INFORMATION/INNOVATION 26-86786"

Any information received after the due date and time may not be considered.

No more than one response per Respondent may be submitted.

Templates outlined in this document should be returned in their native file format.

The State accepts no obligations for costs incurred by Respondents in anticipation of being awarded a contract.